# Minutes of the IQAC Meeting no.1, 2021-2022

Date: 03-08-2021

Day: Tuesday

Time: 3.00 pm

Venue: Conference Hall

#### Notice

All the teaching faculty members are hereby informed that the IQAC the 1<sup>st.</sup> meeting for the session 2021-2022 is schedule to be held on 3<sup>rd</sup> August 2021 in Conference Hall at 3.00pm. All are therefore, requested to kindly make it convenient to attend the meeting. The brief agenda of the meeting is as follows.

# **Agendas of the meeting:**

- 1. To read and confirm minutes of the previous meeting.
- 2. To outline curriculum planning and implementation for the Academic year 2021-22.
- 3. To prepare Academic Calendar.
- 4. To organize students orientation programme (on 14<sup>th</sup> August).
- 5. To discuss on IQAC and various Cells activities.

Dr. Ranjit Kr. Narzary Principal/ Chairman, IQAC Bengtol College

## **Minutes of the Meeting:**

The 1<sup>st</sup> meeting of the Internal Quality Assurance Cell (IQAC) for the Academic year of 2021-22 was held on 3<sup>rd</sup> August 2021 in conference hall at 3:30 pm. The meeting was chaired by honorable Principal, Bengtol College, Dr. Ranjit Kr. Narzary.

The IQAC Corordinator, Dr. Mallika Basumatary welcomes the Chairperson of the meeting, and all teaching faculty members. The following agendas were discussed during the meeting and it was unanimously resolved to implement them. The meeting was adjourned after the vote of thanks by Coordinator of IQAC.

**Agenda no.1.**To read and confirms Minutes of the previous meeting.

**Resolution:** The minutes of the previous meeting are read out and confirmed after brief discussion in the meeting.

**Agenda no. 2T**o frame Curriculum Planning for the Academic year 2021-2022.

**Resolution:** Institution's presents affiliation with the two Universities, Bodoland University and Gauhati University. The syllabus of both universities is under CBCs Courses. The house unanimously resolved to undertake on planning and strategies for curriculum implementation for the session 2021-2022. The head (HOD) of the all respective departments entrusted for strategic plan of the curriculum.

**Agenda no. 3.** To prepared Academic calendar.

**Resolution:** The house resolved that framing of the current academic calendar for the year 2021-2022 is to prepare by the IQAC. Academic calendar must be uploaded the institution website for easy access and implementation.

**Agenda no. 4.** To organize student orientation programme for the fresh students.

**Resolution:** The house resolved to organized student orientation programme for newly admitted student on 14<sup>th</sup> of August 2021 at the institution auditorium. To make brief on curriculum and extra-co curriculums and make the student familiarized about the prescribed syllabus and co-curricular activities, along with the institution moral code of conducts and also highlighting academic atmosphere prevailing at college premises. The Academic Cell and all the head (HOD) of the respective department participated in the Orientation programme.

**Agenda no. 5.** To discuss on IQAC and various cells activities.

**Resolution:** The coordinator of IQAC brief about the current preparation of the AQAR for the session 2021-2022 and requested all the coordinators and all the members of the Cells to submitted records and maintained updated. The Academic Audit of the Institution is also conducted by the team of IQAC members and report was submitted to the principal and had discussion with the Principal's chamber. The Coordinator, IQAC requested the entire HOD's to submit departmental progression reports.

## **Action Taken Report:**

**1.** To outline curriculum planning and implementation for the Academic year 2021-22. The lesson plans and curriculum for implementation are completed by each and every department.

- **2.** The IQAC prepared Academic calendar. Highlighting all the schedule and programmes along with the entire holiday list and the Academic Calendar is uploaded in the college websites.
- **3.** The IQAC compliance to all the Cell conducts it specific programme and its activities at the earliest and submit the reports to expedites in the compilations of AQAR.

#### **Member Presents:**

- 1. Dr. Ranjit Kr. Narzary (Principal/ Chairman)
- 2. Mr, Benedict Hajoary (Vice- Principal)
- 3. Dr. Mallika Basumatary (Coordinator, IQAC)
- 4. Mr. Khupboi Vaiphei (Joint Coordinator, IQAC)
- 5. Mr, Rimush Narzary (Assistant Coordinator, IQAC)
- 6. Mr. Shahidul Islam Akand (Assistant Coordinator, IQAC)
- 7. Mr. Dharmendra Baro (Technical Advisor, IQAC)
- 8. Mr, Sukrajeet Daimary (Assistant Professor)
- 9. Mr. Jakhangsa Brahma (Assistant Professor)
- 10. Mr. Ramkrishna Chakraborty (Assistant Professor)
- 11. Mr. Probin Narzary (Assistant Professor)
- 12. Mrs. Anita Basumatary (Assistant Professor)
- 13. Dr. Rahel Mochari (Assistant Professor)
- 14. Dr. Dhananjoy Brahma (Assistant Professor)
- 15. Mr. Martin Borgoiary (Assistant Professor)
- 16. Mr. Disco Mushahary (Assistant Professor)
- 17. Mrs. Somika Narzary (Assistant Professor)
- 18. Mrs. Elizabeth Basumatary (Assistant Professor)
- 19. Mrs. Ebria Khakhlari (Assistant Professor)
- 20. Mr. Bhaben Khanikar (Assistant Professor)
- 21. Dr. Anosh Mushahry (Assistant Professor)
- 22. Mr. Swmkwr Brahma (Assistant Professor)
- 23. Dr. Ranjit Basumatary (Assistant Professor)
- 24. Mrs. Lily Iswary (Assistant Professor)
- 25. Mr. Brindaban Basumatary (Senior Assistant)
- 26. Mr. Parmal Basumatary (Assistant Professor)
- 27. Mr. Rudra Singh Daimary (Assistant Professor)

# Minutes of the IQAC Meeting no.2, 2021-2022

Date: 09-10-2021

Day: Saturday

Time: 2.30 pm

Venue: Conference Hall

#### **Notice**

All the member of the teaching staff are hereby informed that the IQAC 2<sup>nd</sup> meeting for the session 2021-2022 is schedule to be held on 9<sup>th</sup> October, 2021 in conference hall at 2.30pm. All are therefore requested to kindly make it convenient to attend the meeting. The brief agenda of the meeting are as follows.

# Agenda of the meeting:

- 1. To read and confirm minute of the previous meeting.
- 2. Plans for conduct of odd semester Sessional Examination.
- 3. To make a review of department wise syllabus completion.
- 4. To discuss on department wise external field trips.
- 5. To discuss student union election

Dr. Ranjit Kr. Narzary

Principal/ Chairman, IQAC Bengtol College

The 2<sup>nd</sup> meeting of the Internal Quality Assurance Cell (IQAC) for the academic year 2021-2022 held on 9<sup>th</sup> October, 2021 at 2.30pm in conference Hall. The meeting was chaired by honorable Principal, Dr. Ranjit Kr. Narzary.

The IQAC coordinator welcomes the Chairperson of the meeting and all members of the teaching faculty. The following agendas are discussed and it was unanimously resolved to implement them effectively. The meeting was adjoined after the vote of thanks by IQAC coordinators.

**Agenda no. 1.** To read out and confirm minutes of the previous meeting.

**Resolution:** The coordinator of IQAC read out the minutes of the previous meeting and the members present confirmed after brief discussion.

**Agenda no. 2.** Plan for conduct of odd Semester Sessional Examination.

**Resolution:** The Examination Cell coordinator Mr. Bhaben Khanikar raised to discuss on the conduct of the Sessional Examination and the Academic in-charge. Mr.Benedict Hajoary, Vice-Principal suggested and after thorough discussion in the house, thereafter the house unanimously resolved that the Sessional Examination is to be held on the first week of November 2021 for the odd semester for the year 2021-2022.

**Agenda no.3.** To make reviews for the department wise syllabus completion.

**Resolution:** Honorable Principal inquires in the house regarding syllabus coverage by each department of the institution. The faculties spelt out detail about the syllabus completion. Thereafter, the house resolved to conduct remedial classes as per the progress report of the student for each and every department.

**Agenda no.4.** To discuss on the external Educational field trips.

**Resolution:** The house resolved that the Education field trips / Study tour proposed to be held on the last week of October during the Puja- vacation and each and every department must organize during this stipulated time period so that the Academic classes do not hamper.

**Agenda no. 5.** To discuss on Student Union Election.

**Resolution:** The house discuss the proposal of honorable Principal, Dr. Ranjit Kr. Narzary on holding Bengtol College Student Union (BCSU) general election in the month of 1<sup>st</sup> week of the December, 2021 and as per the rules and regulation of the student union election of Bengtol College.

#### **Member Presents:**

- 1. Dr. Ranjit Kr. Narzary (Principal/ Chairman)
- 2. Mr, Benedict Hajoary (Vice- Principal)
- 3. Dr. Mallika Basumatary (Coordinator, IQAC)
- 4. Mr. Khupboi Vaiphei (Joint Coordinator, IQAC)
- 5. Mr, Rimush Narzary (Assistant Coordinator, IQAC)
- 6. Mr. Shahidul Islam Akand (Assistant Coordinator, IQAC)
- 7. Mr. Dharmendra Baro (Technical Advisor, IQAC)
- 8. Mrs. Anita Basumatary (Assistant Professor)
- 9. Dr. Rahel Mochari (Assistant Professor)
- 10. Dr. Dhananjoy Brahma (Assistant Professor)

- 11. Mr. Martin Borgoiary (Assistant Professor)
- 12. Mr. Disco Mushahary (Assistant Professor)
- 13. Mrs. Somika Narzary (Assistant Professor)
- 14. Mrs. Ebria Khaklari (Assistant Professor)
- 15. Mrs. Elizabeth Basumatary (Assistant Professor)
- 16. Mr. Bhaben Khanikar (Assistant Professor)
- 17. Dr. Anosh Mushahry (Assistant Professor)
- 18. Mr. Swmkwr Brahma (Assistant Professor)
- 19. Dr. Ranjit Basumatary (Assistant Professor)
- 20. Mrs. Lily Iswary (Assistant Professor)
- 21. Mr. Brindaban Basumatary (Senior Assistant)
- 22. Mr, Sukrajeet Daimary (Assistant Professor)
- 23. Mr. Jakhangsa Brahma (Assistant Professor)
- 24. Mr. Ramkrishna Chakraborty (Assistant Professor)
- 25. Mr. Parmal Basumatary(Assistant Professor)
- 26. Mr. Rudra Singh Daimary

# **Action Taken Report:**

- 1. The Sessional Examination for the session 2021-2022 was held on the first week of November.
- 2. The Remedial classes for slow learner begin from the first week of December 2021.
- 3. Departmental external study tour was arranged during the Puja Holidays.
- 4. Bengtol College Student Union election nomination filing date notified.

# Minutes of the IQAC Meeting no.3, 2021-2022

Date: 13-11-2021

Day: Saturday

Time: 3.00 pm

Venue: Conference Hall

#### **Notice**

All the faculty member are hereby informed that IQAC meeting for the Session 2021-2022 is schedule to be held on 13-11-2021 in conference hall at 3.00pm. All are therefore requested to make it convenient to attend the meeting. The agenda of the meeting are as follows.

# **Agendas:**

- 1. To read, review and to confirmed the agenda of previous meeting.
- 2. To organize celebration of Bodo Literary Day (16 November).
- 3. To organize awareness campaign on women rights.
- 4. To observed Freshmen Social Day.
- 5. To discuss the observation of pre- Christmas.
- 6. To discuss for the conduct of examination.

Dr. Ranjit Kr. Narzary Principal/ Chairman, IQAC Bengtol College

IQAC coordinator Dr. Mallika Basumatary welcomes the Chairperson of the meeting, Principal Dr. Ranjit Kr. Narzary and all the member who are present. The following agenda were discussed during the meeting and it was unanimously resolved to implement them accordingly. The meeting was adjourned after the vote of thanks by the coordinator of IQAC.

# Agenda no. 1.

The minute of the previous meeting are read out and confirmed after brief discussion in the meeting.

## **Agenda no. 2.** To organized Bodo Literary Day.

The house discuss about the Bodo Literary day celebration 16<sup>th</sup> November which is celebrated in honour of Bodo Sahitya Sobha foundation day cum literary Day in all Bodo inhabited areas. The house resolved that Bodo Depatment in collaboration with IQAC will observe the Day by organizing various Bodo traditional Games and Sports, Cultural competition to mark the occasion.

# **Agenda no. 3.** To organize awareness campaigned cum programme on women rights.

The house unanimously resolved that the Women Cell of the Institution to organized awareness programme on women rights. The coordinator IQAC, Dr. Mallika Basumatary raise question on issues related with women. we are all aware that our society is patriarchal society therefore, the women of our society need to be aware about the legal aspect as per the Indian judicial precedents and on the current issues relating to girl trafficking etc. the women cell coordinator Mrs. Elijabeth Basumatary took up the responsibility to organized seminar on the legal aspect to creates awareness women rights.

## **Agenda no. 4.** To observed freshmen social day.

The house discuss on the relevance of the observation to make the fresh or newly admitted student to socialized and make them aware about the responsibilities and opportunities in the institution curriculum and co curriculum. The student are given the opportunities for cooperation and feeling of unity and harmonious, sensitize without any biasness towards any class, caste, language, religion and tradition. The house unanimously resolved to observe freshmen social day on 30<sup>th</sup> of November, 2021.

## **Agenda no. 5.** To observed pre-Christmas celebration.

The institutional practices of tolerance for all religion obligations, the college organized annual festivals for every religion and for the Christian student the house resolved to celebrate pre-Christmas in the month of December and entrust the Bengtol College Student Union to form a temporary committee for the said festival.

# **Agenda no. 6.** To discuss, conduct of Examination and Evaluation for the odd semester final Examination.

The house discussed on the conduct of examination and evaluation after brief discussion. The Examination Cell is entrusted to appoint the require member of AOC for maintenance and conduct of examination process from the teaching faculty members on roster system in

accordance to seniority basis. The examination cells are entrusted implement examination procedures and process.

#### **Member Presents:**

- 1. Dr. Ranjit Kr. Narzary (Principal/ Chairman)
- 2. Mr, Benedict Hajoary (Vice- Principal)
- 3. Dr. Mallika Basumatary (Coordinator, IQAC)
- 4. Mr. Khupboi Vaiphei (Joint Coordinator, IQAC)
- 5. Mr, Rimush Narzary (Assistant Coordinator, IQAC)
- 6. Mr. Shahidul Islam Akand (Assistant Coordinator, IQAC)
- 7. Mr. Dharmendra Baro (Technical Advisor, IQAC)
- 8. Mrs. Anita Basumatary (Assistant Professor)
- 9. Dr. Rahel Mochari (Assistant Professor)
- 10. Dr. Dhananjoy Brahma (Assistant Professor)
- 11. Mr. Martin Borgoiary (Assistant Professor)
- 12. Mr. Disco Mushahary (Assistant Professor)
- 13. Dr. Ranjit Basumatary (Assistant Professor)
- 14. Mrs. Lily Iswary (Assistant Professor)
- 15. Mrs. Ebria Khakhlari (Assistant Professor)
- 16. Mr, Sukrajeet Daimary (Assistant Professor)
- 17. Mr. Jakhangsa Brahma (Assistant Professor)
- 18. Mr. Ramkrishna Chakraborty (Assistant Professor)
- 19. Mrs. Somika Narzary (Assistant Professor)
- 20. Mrs. Elizabeth Basumatary (Assistant Professor)
- 21. Mr. Bhaben Khanikar (Assistant Professor)
- 22. Dr. Anosh Mushahry (Assistant Professor)
- 23. Mr. Swmkwr Brahma (Assistant Professor)

## **Action taken report:**

- 1. Sessional Examination for the odd semester are conducted and evaluation in progress.
- 2. The syllabus completion report submitted to the Academic Cell
- 3. The external study tours organized by each department.
- 4. Fixed the student election date.

# Minutes of the IQAC Meeting no.4, 2021-2022

Date: 22-01-2022

Day: Saturday

Time: 3.00 pm

Venue: Conference Hall

#### **Notice**

It is hereby informed to all the faculty member of Bengtol College that a meeting is convened on 29 January 2022, at 3.00 O'clock inside the conference hall. Therefore, all the teaching staffs are hereby requested to attend the meetings.

# **Agendas:**

- 1. To read and confirm minutes of the previous meeting.
- 2. To organized faculty exchange programme.
- 3. To celebrate Swaraswathi Puja.
- 4. To organize Seminar for the student on future employability skill.
- 5. To organize Self Defense training programme of girls students...
- 6. NSS special camp held.
- 7. Organized college week.

Dr. Ranjit Kr. Narzary Principal/ Chairman, IQAC Bengtol College

The meeting of the IQAC for the academic year 2021-2022 held on 22<sup>nd</sup> of January 2022, at 3.00pm in conference hall. The meeting was chair by honourable Principal or Chairmen of the IQAC Dr. Ranjit Kr. Narzary. The IQAC coordinator Dr. Mallika Basumatary welcomes the Chairperson of the meeting and all the members of the teaching faculty. The following agendas are discussed and it was resolved to implement than. The meeting was adjourned after the vote of thanks by the coordinator of IQAC.

**Agenda no. 1.** To read out and confirmed minutes of the previous meeting. The coordinator of IQAC readout the minutes of the previous meeting and the members present confirm after brief discussion.

## **Agenda no.2.** to organized faculty exchange programme.

The house discuss about the benefits of teacher exchange programme for better understanding of the culture and through such programme the student got an opportunity to enhance language skill by exposure to different education views and ideas with the perspective to classroom interaction. The Chairperson of the meeting discussed and suggested to the department HODs to conduct faculty exchange programme for one day session.

## **Agenda no.3.** To celebrate Swaraswathi Puja.

The institution adheres toward the tolerance every religious practice. The house proposed and resolved to celebrate Swaraswathi Puja on 5<sup>th</sup> February, 2022. The house also passed resolution that the student union body to organize for the preparation and celebration of Swaraswathi Puja.

## **Agenda no.4.** To organized seminar for the student on future employability Skills.

The house discuss the agenda and as per the coordinator of Career Counseling Cell, Mr. Dharmendra Baro spoke out his view about organizing under a seminar by inviting imminent person to deliver topic related to students careers and the house unanimously supported to his proposal and resolved accordingly.

# **Agenda no. 5.** To organize Self Defense Training programme of girls students.

The house unanimously resolved to impart self-defense training for the girl students with the primary objectives for enabling them to protect themselves and to helps girls to be more aware of the surrounding and be prepared for the unexpected at any moments of times and through such training their psychological, intellectual and physical strength and confidence to face any distress. The house resolved that the women cell to organize such training programme.

## **Agenda no. 6.** NSS Special Camp.

Mr. Disco Mushahary Programme officer of NSS Unit Bengtol College brought up the agenda for NSS special winter camp. The house discusses the proposal and resolved to support the proposal, by all the members present in the meeting that it was a noble cause. The NSS volunteers are actively evolving in activities such as cleanliness of the village, tree plantation and also assistant by adopting schools and village. Programme officer NSS unit is entitled to follow the given scheduled as per the NSS programme 2021-2022.

## **Agenda no. 7.** To organized College Week.

The Annual College Week for the session 2021-2022 is to be held during the month of February every year as per the Academic calendar. The house discuss about the games and sports and other weeklong session including competition on cultural and literary competition and cultural procession from the college campus to Bengtol Bazar. For the college week supporting staff in competition teacher in- charge and student union members are appointed as the in charge of different activities for the college week. The house resolved that the college week is to be schedule on 26<sup>th</sup> of February to 3<sup>rd</sup> March, 2022.

#### **Member Presents:**

- 1. Dr. Ranjit Kr. Narzary (Principal/ Chairman)
- 2. Mr, Benedict Hajoary (Vice- Principal)
- 3. Dr. Mallika Basumatary (Coordinator, IQAC)
- 4. Mr. Khupboi Vaiphei (Joint Coordinator, IQAC)
- 5. Mr, Rimush Narzary (Assistant Coordinator, IQAC)
- 6. Mr. Shahidul Islam Akand (Assistant Coordinator, IQAC)
- 7. Mr. Dharmendra Baro (Technical Advisor, IQAC)
- 8. Mrs. Anita Basumatary (Assistant Professor)
- 9. Dr. Rahel Mochari (Assistant Professor)
- 10. Dr. Dhananjoy Brahma (Assistant Professor)
- 11. Mr. Martin Borgoiary (Assistant Professor)
- 12. Mr. Disco Mushahary (Assistant Professor)
- 13. Dr. Ranjit Basumatary (Assistant Professor)
- 14. Mrs. Lily Iswary (Assistant Professor)
- 15. Mr, Sukrajeet Daimary (Assistant Professor)
- 16. Mr. Jakhangsa Brahma (Assistant Professor)
- 17. Mr. Ramkrishna Chakraborty (Assistant Professor)
- 18. Mrs. Somika Narzary (Assistant Professor)
- 19. Mrs. Ebria Khakhlari (Assistant Professor)
- 20. Mrs. Elizabeth Basumatary (Assistant Professor)
- 21. Mr. Bhaben Khanikar (Assistant Professor)
- 22. Dr. Anosh Mushahry (Assistant Professor)
- 23. Mr. Swmkwr Brahma (Assistant Professor)

# **Action Taken Report:**

- 1. Faculty exchange programme conducted by the following department, Bodo, .Education, and Philosophy.
- 2. 5<sup>th</sup> February 2022, celebration of Swaraswathi Puja was held.
- 3. Dr. Manav Medhi, Associate Professor of English, Bodoland University presented power point seminar on the topic of "Employability Skills for the Future" on 12<sup>th</sup> February 2022, in the Auditorium Hall.
- 4. NSS camp held from 19<sup>th</sup> to 25<sup>th</sup> February 2022 at Salbari Bathabari.
- 5. The Self Defense training begins on 22<sup>nd</sup> February 2022.
- 6. The College conducts College Week Programme on 26<sup>th</sup> of February to 3<sup>rd</sup> of March 2022.

# Minutes of the IQAC Meeting no.5, 2021-2022

Date: 05-03-2022

Day: Saturday

Time: 3.00 pm

Venue: Conference Hall

## Notice

All the member of the teaching staff are hereby informed that the IQAC meeting for the session of 2021-2022 is schedule to be held on 5<sup>th</sup> of March, 2022 in conference hall at 3.00pm. Therefore, all are requested to kindly make it convenient to attend the meeting as per the time mentioned. The brief agenda of the meeting is as follows.

# **Agendas:**

- 1. To read and confirm minutes of the previous meeting.
- 2. To felicitate the new G.B. President Mr. Ranjit Basumatary, E.M. Forest, Minority Development, Land & revenue, BTR, Assam.
- 3. To organize celebration of Women's Day.
- 4. To organize free Eye Check Camp.
- 5. To observe International Yoga Day.
- 6. To organize Guardian Meet.
- 7. To organize seminar.

Principal.
Bengtol College
Bengtol.

Dr. Ranjit Kr. Narzary Principal/ Chairman, IQAC Bengtol College

**Agenda no. 1.** To read out and confirm minutes of the previous Meeting.

The Coordinator of IQAC Dr. Mallika Basumatary readout the minutes of the previous meeting and the faculty members present confirm after the brief discussion.

**Agenda no. 2.** To felicitate the new G.B. President.

The Chairperson of the meeting Dr. Ranjit Kr. Narzary, Principal introduced the new G.B. President, Mr. Ranjit Basumatary to the house and after the introduction of the new GB

President, he spoke and promise to help to fulfill the need to his best of capacity for the development of the college. The Chairperson honor him with citation (Aronai) and appreciated him to consent to be the president of Governing Body.

## **Agenda no.3.** To organize celebration of International Women's Day.

The house discusses about the agenda's theme and resolved that as the theme is directly concerned with the interest of the women. The Women Cell are entrusted to organized celebration of international women's day, celebrate women's achievement, awareness and about gender equality etc.

# **Agenda no.4.** To organize free eye checkup camp.

The agenda items on free eye checkup camp at the institution were discussed in the house, and the IQAC member sought the support from the Student Welfare Cell and the NSS Unit of the Institution and the house unanimously resolved to organize the free eye camp for the students.

## **Agenda no.5.** To observe International Yoga Day.

The house discuss about the relevance of yoga which is a physical, mental and spiritual discipline and the need of the hour as a tool to deal with the stress in our daily works, maintenance of physical well being and in connection with the commemoration of Azadi Ki Amrit Mahotsov. The demonstration and practice session of each department student are asked to participate in Institution celebrates of 15<sup>th</sup> days of Yoga.

## **Agenda no. 6.**To organized Guardian Meets.

The Chairperson of the meeting spoke on the need to organize guardian meet for the year 2021-22. He stressed on the need to create a good relation with the guardians, so that their children and the teachers can have better understanding thereby creating a holistic approach towards the relation between teachers and taught. And the house resolved that the Guardian Meet is to be organized department wise.

## **Agenda no. 7.** To organize Seminar.

The Chairperson, Principal Dr. Ranjit Kr. Narzary spoke on the importance of seminar and appeals to all the department to organize seminars, lecture series on various issues. As a seminar is an informal talk about various findings through proper channel of research and exchange of views, through which the students of the institution can be benefited enormously. The coordinator of Research Cell of the institution Dr. Rahel Mochari took the permission from the house to host or organize seminar and also sought the corporation of all the faculty members.

## **Member Presents:**

- 1. Dr. Ranjit Kr. Narzary (Principal/ Chairman)
- 2. Mr. Benedict Hajoary (Vice- Principal)
- 3. Dr. Mallika Basumatary (Coordinator, IQAC)
- 4. Mr. Khupboi Vaiphei (Joint Coordinator, IQAC)
- 5. Mr, Rimush Narzary (Assistant Coordinator, IQAC)
- 6. Mr. Shahidul Islam Akand (Assistant Coordinator, IQAC)
- 7. Mr. Dharmendra Baro (Technical Advisor, IQAC)
- 8. Mrs. Anita Basumatary (Assistant Professor)
- 9. Dr. Rahel Mochari (Assistant Professor)
- 10. Dr. Dhananjoy Brahma (Assistant Professor)
- 11. Mr. Martin Borgoiary (Assistant Professor)
- 12. Mr. Disco Mushahary (Assistant Professor)
- 13. Dr. Ranjit Basumatary (Assistant Professor)
- 14. Mrs. Lily Iswary (Assistant Professor)
- 15. Mrs. Ebria Khakhlari (Assistant Professor)
- 16. Mr. Sukrajeet Daimary (Assistant Professor)
- 17. Mr. Jakhangsa Brahma (Assistant Professor)
- 18. Mr. Ramkrishna Chakraborty (Assistant Professor)
- 19. Mrs. Somika Narzary (Assistant Professor)
- 20. Mrs. Elizabeth Basumatary (Assistant Professor)
- 21. Mr. Bhaben Khanikar (Assistant Professor)
- 22. Dr. Anosh Mushahry (Assistant Professor)
- 23. Mr. Swmkwr Brahma (Assistant Professor)
- 24. Mr. Sangrang Borgoary (Assistant Professor)

# **The Action taken Report:**

- 1. The College week held as per the resolution from  $26^{th}$  Feb. 2022 to  $3^{rd}$  March, 2022.
- 2. International Women's Day was organized by Women Cell of the institution. Dr. Rahel Mochari, Dept. of Bodo, Bengtol College as guest speaker.
- 3. Guardian meet organized by Philosophy Department on 25<sup>th</sup> June, 2022.
- 4. Free Eye Checkup Camp held on 28<sup>th</sup> May, 2022 at the RUSA New building Block in collaboration with ADC Vision Center, Kajalgaon, Chirang. Dr. Amit Kumar is the ophthalmic.
- 5. The Institute observed International day of Yoga by organizing 15 days Special Yoga Session by inviting Yoga trainee Mr. Bikash Paul (Yoga Guru) from 23<sup>rd</sup> May, to 21<sup>st</sup> June, 2022.
- 6. Department of Economic and Management organized One Day Seminar on career Prospect banking Sector on 28<sup>th</sup> June, 2022.